

## Adaptation Committee Meeting Minutes

Friday 16<sup>th</sup> November 2018, 09:30 – 15:30 | CCC, 7 Holbein Place

**Present:** Baroness Brown (Chair), Ece Ozdemiroglu, Rosalyn Schofield, Mike Davies, Georgina Mace.

**Apologies:** Jim Hall.

**Secretariat present:** Chris Stark, Kathryn Brown, Andy Russell, Gemma Holmes, Brendan Freeman, David Style, Cara Labuschagne.

**Members' interests:** Members' interests were reviewed. There were no changes made. Interests can be found on the CCC's website at: <https://www.theccc.org.uk/about/transparency/>.

### 1. Minutes of the last meeting and matters arising

The minutes of the meeting of 19<sup>th</sup> October were agreed without amendment.

### 2. Housing report – draft key messages and executive summary

The secretariat presented the latest version of the executive summary and key messages from the housing report. The committee made a number of comments and suggestions. It was agreed that the secretariat would review the timelines for the report production, including the contribution with the Mitigation Committee, and aim to send a revised executive summary before the next committee meeting.

### 3. SCCAP report – draft key messages and executive summary

The secretariat presented the latest version of the executive summary and key messages from the Scottish Climate Change Adaptation Programme assessment. The committee made a number of comments and suggestions. It was agreed that the secretariat would send a final draft of the main report before the next committee meeting.

### 4. UKCP18 briefing – key messages and launch plans

The secretariat presented the key messages and launch plans for the 2018 UK Climate Projections (UKCP18). The projections have importance for the work of the Adaptation Committee as they are one of the main lines of evidence that are used in the development of climate change adaptation plans in the UK. Members of the secretariat and committee have been involved in the project since its inception and would attend the launch on 26<sup>th</sup> November 2018.

## **5. CCRA technical chapters – update on bids and process**

The secretariat presented the latest information on the likely approach to the writing of the 3<sup>rd</sup> Climate Change Risk Assessment Evidence Report. The committee made a number of comments and suggestions, particularly regarding the importance of ensuring a consistent tone and vision throughout the report and potential membership of the associated groups and panels.

## **6. CCRA method – feedback from reviewers**

The secretariat presented a summary of the feedback on the proposed CCRA method. The committee congratulated the secretariat for the overall positive tone of the responses. The committee also made a number of comments and suggestions regarding the most pertinent and/or urgent comments that were received.