

Adaptation Committee Meeting Minutes

Friday 30th October 2020, 9:30 – 15:00 | Virtual meeting by ZOOM

Present: Baroness Brown (Chair), Ece Ozdemiroglu, Mike Davies, Richard Dawson, Rosalyn Schofield.

Secretariat present: Kathryn Brown, Chris Stark, Penny Seera, Gemma Holmes, Brendan Freeman, David Style, Cara Labuschagne, Miriam Kennedy, Jo Barrett, Tom Dooks, Charles Odunuga.

Other attendees: Richard Betts (University of Exeter), Paul Watkiss (Paul Watkiss Associates).

Members' interests: Members' interests were reviewed. There were no changes made. Interests can be found on the CCC's website at: <https://www.theccc.org.uk/about/transparency/>.

1. Minutes of the last meeting, new staff

The minutes of 25th September meeting were agreed without amendment. Kathryn Brown welcomed Miriam Kennedy to the Adaptation team. Miriam is on secondment from Arup until March.

2. Update on Managing Reputation Risk, Office Space and Flexible Working

Penny Seera gave an update on the Corporate Team's work on reputation risk. The Committee discussed the range of activities they are already doing and could do to manage reputational risk. The lease for the current CCC office at 151 BRP ends in March, the CCC will be moving to Canary Wharf. A new flexible working policy is under development, staff will be consulted on the new policy in the next few weeks and the policy will come into effect when the CCC move to the new office.

3. Update on CCRA technical chapters

Richard Betts gave an update on progress with the technical chapters and indicated a potential delay to the external review timeframes. Paul Watkiss presented some clarifications to the method.

4. Proposed structure for 2021 Progress Report

Kathryn Brown presented the proposed structure for the 2021 Progress Report. The Committee were in agreement with the proposed structure. The team will now begin analysis for the report.

5. Update on indicators definitions and theory of change for Progress Report

Brendan Freeman gave an update on the indicator definitions work and presented an updated theory of change diagram. The Committee agreed the definitions and theory of change approach.

6. Country visions and objectives for adaptation

Miriam Kennedy presented on what other countries have done to communicate adaptation visions and sought the Committee's input on a potential vision for the UK.

7. Outcomes from 3°C+ Adaptation Conference

Kathryn Brown and Jo Barrett gave a brief update on the conference. A written briefing is now available on www.ukclimaterisk.org, along with the presentations.

8. Discussions on short-term Committee help on natural environment, and a permanent appointment

The Committee discussed a long-list of potential consultants to help the Committee on natural environment until a new Committee member is appointed.

9. Matters Arising and any other business

The next meeting is scheduled for Friday 20th November 2020.